



Contract Claims Services Inc.

"Going the extra mile to meet the needs of our Clients"

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List
Human Resources & Equal Employment Opportunity Services**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is <http://www.gsaadvantage.gov>

Special Item No. 595-21: Human Resource Services

Contract Claims Services, Inc.

6750 Hillcrest Plaza Drive, Suite 313

Dallas, TX 75230-1433

Phone: 800-743-2231

Website: <https://www.ccsapps.com/>

Contract Number: GS-02F-040DA

Period Covered by Contract: September 19, 2016 - September 18, 2021

General Services Administration

Federal Acquisition Service

Pricelist current through Modification #: _____, dated: _____.

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GSA Awarded Terms and Conditions

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINS)

Special Item Number 595-21: Human Resource Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN

See attached Price List.

1c. HOURLY RATES (Services Only)

See attached Price List.

2. MAXIMUM ORDER

The Maximum Order value for the following Special Item Numbers (SINs) is \$1,000,000:
Special Item Number 595-21: Human Resource Services

3. MINIMUM ORDER

The minimum dollar value of orders to be issued is \$100.00.

4. GEOGRAPHIC COVERAGE

The Geographic Scope of Contract will be domestic delivery only. Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. POINT OF PRODUCTION

6750 Hillcrest Plaza Drive, Suite 313
Dallas, TX 75230-1433

6. DISCOUNT FROM LIST PRICES

Net GSA pricing is listed in attached Price List. Basic discounts have been deducted.

7. QUANTITY/VOLUME DISCOUNTS

None

8. PROMPT PAYMENT TERMS

2.00% for payment within fifteen (15) days.

9a. GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD

9b. GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD



10. FOREIGN ITEMS

None

11a. TIME OF DELIVERY

To be determined by Task

11b. EXPEDITED DELIVERY

To be determined by Task

11c. OVERNIGHT AND 2-DAY DELIVERY

Please contact contractor for overnight and 2-day delivery.

11d. URGENT REQUIREMENTS

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. POINT

Destination

13a. ORDERING ADDRESS

6750 Hillcrest Plaza Drive, Suite 313
Dallas, TX 75230-1433

13b. ORDERING PROCEDURES

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. PAYMENT ADDRESS

6750 Hillcrest Plaza Drive, Suite 313
Dallas, TX 75230-1433

15. WARRANTY PROVISION

Standard Commercial Warranty Policy

16. EXPORT PACKING CHARGES

N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE



Accepted below, at, and above the micro-purchase threshold.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR

For terms and conditions of rental please see page 5. Should any equipment not work properly we will send you replacement equipment swapping out the non-operating equipment with working equipment for no extra fee.

19. TERMS AND CONDITIONS OF INSTALLATION

N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES

N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES

N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS

N/A

22. LIST OF PARTICIPATING DEALERS

N/A

23. PREVENTIVE MAINTENANCE

N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (E.G., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS)

N/A

24b. SECTION 508 COMPLIANCE

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: N/A. The EIT standard can be found at: www.Section508.gov/.

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER

965478951

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) WEBSITE

Active



Approved FSS Prices
Schedule 738X Human Resources & Equal Employment Opportunity Services
All Prices Include the Industrial Funding Fee (IFF)

SIN	Service Title	Description	Minimum Education / Certification Level	Minimum Years of Experience	GSA Price
595-21	Workers' Compensation Processing	Claim management services provided in coordination with the agency to achieve documented reductions in the total costs to the agency from work-related injuries and illnesses as well as ensuring cases are processed and submitted within the established OWCP timeframes. Case administration effectiveness is increased by ensuring sufficient information is provided to DOL for proper adjudication of cases. Responsibilities include: Maintenance of official claim files, investigating compensability of claims, case evaluation utilizing experience and knowledge of federal laws, rules and regulations, authorization and calculation of continuation of pay, working with OWCP to ensure agency employees receive appropriate and efficient claims handling, coordinating return to work program, assisting agency employees with completion of forms, assist in expediting return of employees to full or partial duty status or counsel them in other employment options available to them, including rehabilitation or retirement, establish cooperative working relationships and open communication with appropriate OWCP's, Headquarters and District Offices personnel to aid in the timely and accurate processing of cases, technical support in training of agency managerial staff, provide agency with monthly reporting analytics to properly evaluate the program. Summary reports of claim information provided as well for evaluation and decision making. Authorized agency staff has online read only access to all data elements of the claim file as well. Goals: reduce total case rate, lost time case rate, lost production days and increase timely filing of injury and illness notices.	None	0	\$388.23 Per Case
595-21	Annual File Maintenance Fee	Maintenance fee associated with processing workers compensation claims that have been on file with CCSI for over one (1) year.	None	0	\$239.29 Per Case
595-21	**Nurse Case Management	Facilitate workers compensation claims by advocating for the injured employee's medical needs and ensuring a continuous flow of communication among providers, claims examiners, the claimant and the employer. Early intervention immediately after an injury can ensure the injured employee gets appropriate treatment and is positioned for a speedy recovery. Long term medical management may include accompanying patients on physicians' visits, making home visits to ensure injured claimants are appropriately managing their care, or meeting with supervisors to arrange for modified duty or worksite modifications to enable the claimant to return to work.	Bachelor's Degree and Valid State Licensure	1	\$90.93 Per Hour

**** Denotes SCA Eligible Labor Category**

SCA Matrix

SCA Eligible Labor Category	SCA Equivalent Code - Title	WD Number
Nurse Case Management	12313 – Registered Nurse II, Specialist	2005-2509

The Service Contract Act (SCA) is applicable to this contract and includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should work be performed in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.